

Flat-wise headcount. One sheet per wing or floor marshal.

Wing / tower: \_\_\_\_\_ Marshal name: \_\_\_\_\_

Date: \_\_\_\_\_ Alarm sounded at: \_\_\_\_\_

[illegible]

Total residents counted at assembly point: \_\_\_\_\_

Headcount taken by: \_\_\_\_\_ Signature: \_\_\_\_\_ Time finished: \_\_\_\_\_

**This is a practice kit, not a legal compliance document. Follow your local fire department's advice.**

**101 = fire service | 112 = any emergency**  
In a real fire: get out first, then call from outside.